CARTA DE INTENCIÓN

Apellido y nombre: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Instructivo para la presentación de carta de intención:**

Debe ser presentada en formato manuscrito y debe contener, de manera clara y concisa, los siguientes aspectos:

1. Breve descripción de la historia laboral y familiar**: Se solicita al postulante que realice una síntesis de su trayectoria profesional y de forma breve aspectos relevantes de su contexto familiar que considere importante mencionar.**

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1. Aspectos personales relevantes para el rol: **El postulante deberá señalar que características o cualidades personales considera que puede favorecer su desempeño en el cargo al que aspira, asimismo, deberá mencionar posibles limitaciones o dificultades personales que puedan afectar el cumplimiento de sus funciones, en caso de que existan.**

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1. Motivación y expectativas: **Se espera que el postulante exprese los motivos que lo llevan a desear formar parte del MPF y cuáles son sus expectativas dentro de la institución.**

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1. Firma y aclaración: **La carta debe estar firmada por el postulante, como constancia de**

**la autoría y veracidad de la información presentada.**

Firma y aclaración

**Firma y aclaración**